# NASA SEWP VI Ordering Guide

Category B (80TECH26D1975) | Category C (80TECH26D1783)

*Contract Holder: Atala, LLC*

## SEWP OVERVIEW

NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced “soup,” provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. SEWP has continually evolved over more than 30 years, expanding its scope to meet customer needs. The program is self-funded through a usage fee applied to each order and supports Federal agencies with more than 50,000 orders a year.

## ABOUT ATALA

Atala, LLC is a mentor-protégé joint venture between Athena Infonomics LLC (protégé) and Bixal Solutions, Inc. (mentor), headquartered in Bethesda, Maryland. Atala was formed to deliver enterprise-wide and mission-focused Information Technology, Communication, and Audio-Visual (ITC/AV) service solutions to the federal government, combining Athena Infonomics' AI, data, analytics, and program-delivery expertise with Bixal's digital services and IT modernization experience.

Aṭala (pronounced AH-tul) is a Sanskrit word evoking integrity, intellectual honesty, and objectivity—values that guide everything we do. Aṭala brings together the strengths of two highly experienced organizations, Athena and Bixal, to offer world-class monitoring and evaluation services imbued with cutting-edge, fit-for-purpose, data-driven AI, digital, and technology-based solutions. Our combined capabilities equip clients with the insights and data necessary to make informed, evidence-based decisions that drive long-term impact.

- ISO 9001:2015 and CMMI Level 3 certified.
- Two complementary SEWP VI service categories: enterprise-wide (Category B) and mission/program-based (Category C) ITC/AV service solutions.

### Category B — Enterprise-Wide ITC/AV Service Solutions

Contract No.: 80TECH26D1975

Set-Aside: 50% Small Business

PoP: Nov 2026 – Oct 2036

NAICS (primary): 541512

### Category C — Mission/Program-Based ITC/AV Service Solutions

Contract No.: 80TECH26D1783

Set-Aside: 100% Small Business

PoP: Nov 2026 – Oct 2036

NAICS (primary): 541512

### Company & Contract Information

Atala, LLC

5402 Huntington Pkwy

Bethesda, MD 20814-1370, USA

UEI: H3ABU8RNEWA9

www.atalallc.com

SEWP Surcharge: 0.34%

## FAIR OPPORTUNITY

FAR 16.505(b)(1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding $10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the ordering Contracting Officer (CO), who must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected Group or based on a suggested source.

## WHAT'S IN SCOPE FOR SEWP VI

SEWP VI provides a broad suite of ITC/AV solutions and services across three scope categories. Atala holds contracts in two of them:

- Category B – Enterprise-Wide ITC/AV Service Solutions (80TECH26D1975)
- Category C – Mission/Program-Based ITC/AV Service Solutions (80TECH26D1783)

If you are unsure whether a requirement is in scope of Atala's SEWP VI contracts, contact Atala's Program Management team (at right) with an overview and/or bill of materials (BOM) for a quick review.

### How to Obtain a Quote

Brent Keener
Program Manager
brent.k@atalallc.com
202-812-2433

Vijay Bhalaki
Deputy Program Manager
vijay.b@atalallc.com
202-751-9637

### Additional Resources

SEWP VI website: www.sewp.nasa.gov

Quote Request Tool (QRT): accessed by ordering agencies through the SEWP VI portal to solicit quotes from eligible Contract Holders.

Contract Holder User Manual (CHUM): published on the SEWP VI website; governs ordering procedures for all Contract Holders.

## INSTALLATION, WARRANTY & TECHNICAL/SOFTWARE SUPPORT

Atala's SEWP VI Category B and C contracts are professional and technical services contracts; Atala does not sell or install hardware products under these contracts. Atala's service delivery is governed by the quality standards and performance requirements set out in each delivery order's Statement of Work (SOW) or Performance Work Statement (PWS).

Atala stands behind the quality of its work: any deliverable that does not conform to the requirements of its governing SOW/PWS will be corrected or reworked at no additional cost to the ordering agency. Technical support and software support questions related to an active delivery order should be directed first to the task-specific Atala Program Manager named in that order, or escalated to Atala's SEWP VI Program Manager or Deputy Program Manager listed above.

## HOW TO TROUBLESHOOT A PROBLEMATIC ORDER

Customers experiencing an issue with an active or completed SEWP VI delivery order from Atala should contact Atala's Program Manager or Deputy Program Manager directly using the contact information above. Atala will acknowledge receipt of the issue within seven (7) business days and work with the ordering agency toward resolution. If an issue cannot be resolved directly with Atala, customers may also contact the NASA SEWP Program Management Office through the channels listed on the official SEWP VI website (www.sewp.nasa.gov).

## ORDERING PROCESS

The internal ordering process varies by agency. Typically, an end-user determines a requirement and generates a Purchase Request (PR). The PR, along with any necessary funding information, is sent to that agency's procurement office, which issues a Delivery Order (DO). Any valid Federal agency DO form and associated DO number may be used.

The NASA SEWP Program Management Office (PMO) does not issue DOs — these must be issued through the issuing agency's own procurement office. The SEWP PMO reviews, processes, and tracks issued DOs and forwards them to the Contract Holder. Some agencies have special requirements for issuing IT delivery orders; it is the issuing agency's Contracting Officer's (CO/KO) responsibility to be aware of any agency-specific policies for using SEWP and other Government-Wide Acquisition Contracts. If modifications are made to any order, those modifications must also route through the SEWP PMO.

This ordering guide is provided in compliance with the requirements of the SEWP VI Contract Holder User Manual (CHUM). It will be updated no later than 10 business days following any modification to Atala's SEWP VI Category B or Category C contract.

## KEY TERMS & ABBREVIATIONS

| | | | |
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| **GWAC** | Government-Wide Acquisition Contract | **PR** | Purchase Request |
| **SEWP** | Solutions for Enterprise-Wide Procurement | **DO** | Delivery Order |
| **QRT** | Quote Request Tool | **CO/KO** | Contracting Officer |
| **RFQ** | Request for Quote | **PMO** | Program Management Office |
| **MRR** | Market Research Request | **CHUM** | Contract Holder User Manual |